James R. Voss

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**Qualifications:**

* 15 Years of Managerial Experience
* Ability to adapt to the variety of situations within a workplace
* Strong and advanced work ethic to adhere to the high standards of a business
* Ability to prioritize projects and exceed company standards for quality control
* Experience in managing budgets and assisting in minimizing overhead costs
* Expertise in managing employee relations and ensuring an influential and positive workforce

**Education:**

General Education Development Received August 2012

*Chippewa Valley Technical College*

*Chippewa Falls, WI*

Associates Degree of Applied Science in Business Management Received May 2014

*Chippewa Valley Technical College*

*Chippewa Falls, WI*

**Work Experience**

Lead Worker through Express Pros 2014 to Present

*Minnesota Wire* Eau Claire, WI

* Lead worker for 2nd Shift, including training for 15-25 people
* Quality Control Rep for Cardiac Science materials
* Operations safety lead for 2nd shift
* Experience with ISO 9000 and AS9100 Standards
* Operate and train injection molding machines, wire/cable strippers and electrical test equipment

Machine Operator/Operations 2009- 2011

*AMPI Jim Falls, WI*

* Forklift Operator
* Trained employees on machine operations
* Whey packaging and whey making equipment along with sanitizing equipment and cheese batching equipment
* Quality Control

Production Manager 2007- 2009

*Chippewa Valley Newspapers Chippewa Falls, WI*

* Oversaw 5-15 employees on daily basis
* Managed budget in regards to overhead costs
* Managed customer relations
* Inventory Control/
* Quality Control

Press and Folder Operator/Trainer 2005- 2007

*Capital Newspapers Madison, WI*

* Quality Control
* Inventory Management
* Machine Operations ( loading, set up and control)
* Certified lift trainer

Other Work Experience

* Three years as an extruder and palletizer operator at a plastic injection and blow molding plant
* Two years of experience of general warehouse work in a mail order retail packaging setting

**Honors:**

President of Phi Theta KappaAcademic Honor Society 2013- 2014

Member of the Phi Theta Kappa International Honor Society 2013-2014